

Providence Catholic School Education Committee
September Meeting Minutes
Meeting Held on September 22, 2009
7:00 P.M. @ SFX Parish House

Attendance: Ray Gromacki, Ryan Buchberger, Roy Christensen, Fr Jim Vojtik, Sister KD, Ruth Danner, Mary Sue Lux, Steve Reiter, Todd Meyers, Lori Weis, Dayna Quast, Donna Stevens

Absent: Eric Holmes

Meeting was called to order @ 7:05pm with opening prayer led by Ray Gromacki

Pastor Comments:

Fr Jim's talked about the importance of coming to Mass on weekends. Goal is to have more kids in attendance at Mass.

Principal's Comments:

- Grandparents day is planned for October 6th. The activity will be more formal this year with children's presentations.
- Option C is not up and running. The goal was to be operational by progress reports. The Progress reports sent home were indicative of what they will look like when the system is up and running.
- Mrs. Fosco has typically been a Teacher's Aide. Her focus has changed slightly to be more structured to work both with students needing help as well as the students who need to be challenged.
- School goals as discussed and defined with the PCS Staff are as follows: Math Fact Mastery, Reading Skills and C.U.P.S – Language Arts Improvements

Sister KD was introduced as the SFX / SJB parish council representative to the Committee

August meeting minutes were reviewed and a motion to accept was made by Ray Gromacki and seconded by with minor changes. Motion carried and minutes were approved.

Old Business

Daycare Handicap Ramp

- Paris building inspector has confirmed that he will issue a building permit.
- Bill Lauzon and Roy are working on drawings to submit to obtain the permit.

Art Program Fees

- Art Program Goals were communicated and listed. The goals identified a total of \$400.
- Art teacher continues to be a parent volunteer.
- Each classroom has a Art budget.
- Committee amended a previous motion to cover the costs of the Art Program fees to a suggested donation from the families to cover the costs with a motion by Steve R and Roy C seconded. Motion carried. The donation requested is \$10.00.

Review Constitution Update

- Additional changes to update the four parish community from Quad parishes to supporting parishes.

- Discussion occurred pertaining to Article III, Section A, Number 2, Item G which controls membership of employees and spouses of employees. We need to verify the flexibility we are allowed by the Archdiocese.

Digital Banking

- We added the Direct Deposit of Payroll this year.
- Costs associated with this addition seemed excessive for this year.
- Tabled for review at a later time.

New Business

Review of Mission & Policy

- Current documents were reviewed discussed with no changes noted.

Review Long Range Plans & Goals

- Reviewed the 5-Yr Plan goals.
- Identified Fine Arts, Math and Foreign Language as curriculum areas for improvement.
- Suggested Goal & Objectives were Increase Enrollment and Sustain Preschool Programs along with goals currently stated of Technology Upgrades, Facilities Upgrades and Increase Personnel Benefits.
- Roy C. agreed to work on the development and updating of the document.

Budget Report

- Enrollment is down per our projection for the year.
- Subsidies were reduced by 20k.
- There is a possible deficit between 15-18k at the end of the year.
- We need to meet fundraising goal to help with the deficit.
- Outstanding tuition is making progress. Most families are making payments.
- Transworld Systems is a flat fee agency(\$12)that will make collections. For those families that are not responding . Ray G. motioned to use Transworld . Roy C seconded it motion was APPROVED. Father Jim V. asked if he could give the families one call before we referred them to Transworld..

Final Enrollment Figures

- There are 99 students enrolled for the 2009-2010 school year.
- Cassandra Kordecki has contacted Donna with interest in helping market and promote the school.
- Donna has discovered an extra \$500 to use for marketing the school.

Accreditation Update

- The archdiocese is changing their process for accreditation, and we will have more details next school year.
- Providence will be up for accreditation in year 2012.

Scholarship Update

- All but one Kramer Scholarship was given out this year.
- St. Scholastica has given out \$1500 to three of our families.
- Presently we have 3k in the Patrick Noonan Scholarship Fund.
- Currently 18k has been distributed to our families in aide.

Team Reports

Signage

- Please call Roy if you are in need of any signs.

Technology

- All the teachers have their laptop computers .
- Ryan presented a new program for the daycare that will manage billing ,attendance, lunch count and also require a entry code to the building. The cost of the of the program is \$912.00.
- Ray motioned to approve the \$912.00 for the new program. Committee decided to table until we have more information from the Tech. Committee.

Home & School Report

- We currently have e 4000pts. for cash for trash. Brighton School has generously donated their soup labels to our fund.
- H & S is discussing having a playhouse raffle and having the children help with it.
- The Bingo license needs to be in the PCS name. Father Howard gives SRB & SMD support and information will go through Ruth.
- Scott B. spoke to Tom Pitzel about possible using the Paris Town Hall. Dayna with proceed with the Bingo fundraiser.
- Calendar Raffle is on it's way calendars are \$20 a piece and printing cost are down this year .
- October 6, 2009 we will be having our Grandparents Day and Luncheon . The school's cooks will be taking care of food preparation. We will need volunteers for set up and tear down.
- East Campus Halloween party will be October 28th West Campus to be announced .

Athletic Director

- In this years tournament our softball team tied for 3rd place.
- Volleyball has stared for both boys and girls; game schedule is on our website.
- Ryan will look into having a girls basketball tournament this year.

Supporting Parishes

- Sr. KD had suggested having the SJB & SFX Bulletin in the Friday Folders.. That way school families will have better knowledge as to what is happening with the parishes.
- Ruth had asked if we have the current policies for SRB. Also feel that communication between school and churches is vital.

Closing prayer was led by Ray Gromacki

Meeting adjourned @ 9:49p.m.

The Next meeting is Tuesday October 27, 2009. Prayer led by Lori Weis